



California Consumer Privacy Act (CCPA) Notice for COVID-19

Your privacy is very important to Mission Federal Credit Union (“Mission Fed”). The California Consumer Privacy Act (“CCPA”) requires Mission Fed (collectively, “we”, “us” or “our”) to provide additional information to California residents, including Mission Fed employees (“employees”) and job applicants (“applicants”), about the ways in which we collect, retain, process, and share your personal information.

Pursuant to the CCPA and as a result of the novel coronavirus (“COVID-19”), this notice shows the types of personal information we may collect from employees and applicants, the sources that provide the information we collect, and the ways in which we use and disclose it.

PERSONAL INFORMATION

Categories of Personal Information

Category	Examples
<i>Personal Identifier</i>	Real name, alias, unique personal identifier, photo or other similar identifiers.
<i>Medical and Health Data</i>	Measuring body temperature, screening questions regarding symptoms of COVID-19, and whether you have been tested for COVID-19.
<i>Close Contact Information</i>	Whether you have been in close contact with an individual who has tested positive for COVID-19 or has COVID-19 symptoms.
<i>Travel Information</i>	Whether you have recently traveled to a restricted or high-risk location; engaged in any activity that is considered high-risk including, but not limited to, concerts, bars, casinos, or any other place or event with large groups of people; gatherings where social distancing and/or the use of face cloth coverings were not practiced; and the dates you were in those locations.
<i>Other</i>	Responses to screening questionnaires, test results, and any other information you provide in connection with our health and safety measures.

Sources of Personal Information

We obtain the categories of personal information listed above directly from you (ex: Information you provide in connection with our health and safety measures in response to COVID-19).

How and Why We Use Your Personal information

We may use or disclose the personal information we collect for any of the following purposes:

- *Health and safety purposes:* to support health and safety measures that help reduce the risk of spreading and exposing individuals to COVID-19; identify employees and applicants who are displaying COVID-19 symptoms; communicate with employees and applicants who have tested positive for or are suspected of having COVID-19; and assist with contact tracing efforts in connection with COVID-19.
- *Recordkeeping:* your personal information is retained as required by law and in accordance with our record retention policies.



- *Legal Matters:* to respond to law enforcement requests, court orders or other types of legal process relating to COVID-19; and
- *Legal Compliance:* to comply with Mission Fed’s legal and regulatory obligations under applicable state and federal law relating to COVID-19.

Third Parties that We Share Your Personal Information With

- Governmental, law enforcement, or regulatory authorities or agencies such as public health authorities (when required to do so);
- You and where appropriate, your family or your representatives;
- Third party service providers to support our health and safety measures such as providers of thermal body scanners; and
- Other third parties to comply with legal requirements relating to COVID-19.

Sale of Personal Information

Mission Fed does not sell personal information and has not done so in the past 12 months.

Request for More Information

For more information about our privacy practices, contact us at 1-858-546-2037 or email humanresources@missionfed.com.